

Thanks to all that were able to join our meeting this week. The recording is available here <https://web.microsoftstream.com/video/f3b698d6-a48b-44b5-93a2-ceb18690197c?st=191>

1. VPR
  - a. Pam Harrington – Personnel Update
    - i. Please welcome Alyson Rome in the role of Financial Business Manager for OVRP.
  - b. Ron Splittgerber – Indirect Cost Split
    - i. Review of the history and discussion of potential changes to the process.
    - ii. A flow chart will be created and provided for the next CAPAC meeting.
2. HR Records- Amy Bruning on Manual Override Request Process
  - a. Discussed a new process that will eliminate the paper process and increase approval speed. Presentation slides attached.
3. Central Receiving – Richard Thibault on changes to Transtream
  - a. March 8<sup>th</sup> is the go live date, including changes to the package selection, dry ice, and package contents sections and a transition of pre-paid waybills to Transtream.
  - b. Presentation slides attached. Visit [www.transtream.colostate.edu](http://www.transtream.colostate.edu) for additional information on Transtream.
  - c. Comments about Fiscal Officer needs can be sent to me [richard.thibault@colostate.edu](mailto:richard.thibault@colostate.edu) or to our Shipping team at [shipping@colostate.edu](mailto:shipping@colostate.edu)
4. Laila Dillsi on lease items
  - a. New object codes are being created, and will be ready for use start FY22
  - b. Email Laila ([laila.dillsi@colostate.edu](mailto:laila.dillsi@colostate.edu)) with any other object codes you may be using.
5. Alicia Armentrout on CAPAC guidelines/formalizing the structure of CAPAC
  - a. We're soliciting feedback on recently developed guidelines for CAPAC (see attached).  
**Please complete the following survey after reviewing-**  
[http://colostate.az1.qualtrics.com/jfe/form/SV\\_exGkYFH0sgMxnrE](http://colostate.az1.qualtrics.com/jfe/form/SV_exGkYFH0sgMxnrE)
  - b. If you have any questions or concerns, please don't hesitate to reach out to Alicia ([Alicia.armentrout@colostate.edu](mailto:Alicia.armentrout@colostate.edu)) or Beth ([beth.adams@colostate.edu](mailto:beth.adams@colostate.edu))

### SPRING 2021 MEETING DATES

Upcoming meetings (2-3 pm via Teams)

- [3/24/2021](#)
- [4/21/2021](#)
- [5/19/2021](#)

Past meeting recordings:

- [8/26/2020](#)
- 9/23/2020- Cancelled
- [10/28/2020](#)
- [11/18/2020](#)
- [12/16/2020](#)
- [1/27/2021](#)
- [2/24/2021](#)